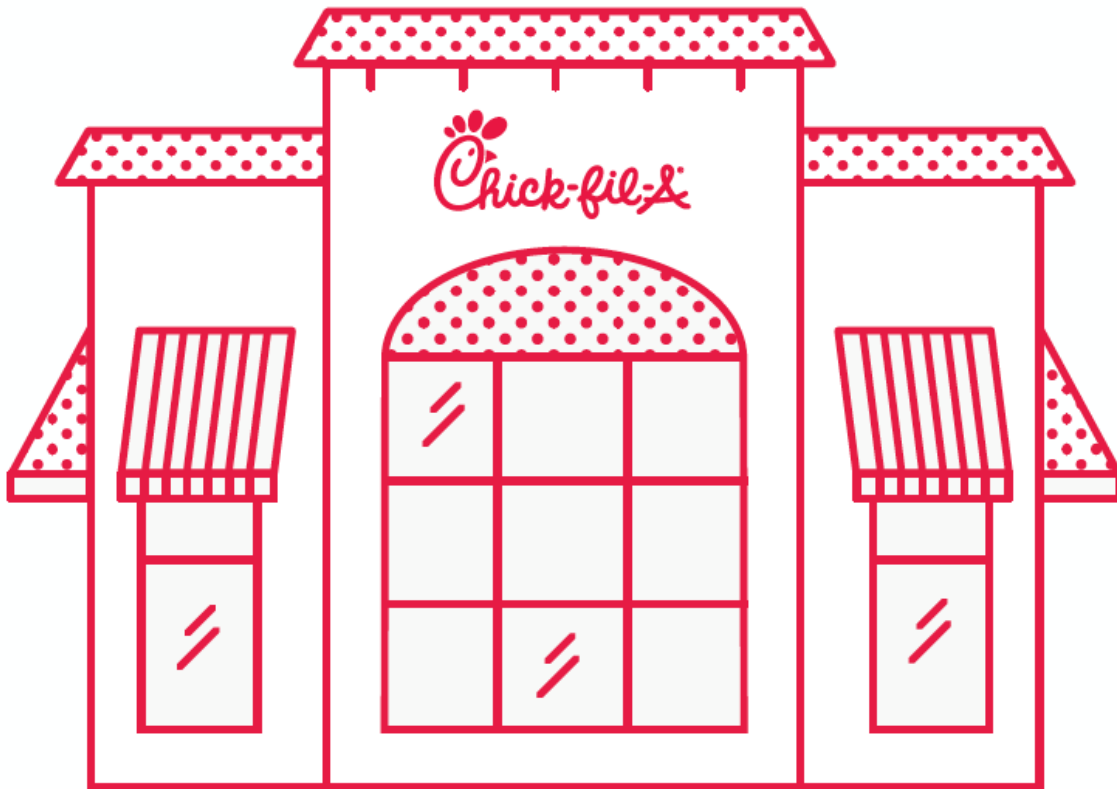


Chick-fil-A Oxford Valley Road FSR		
Organization Name:		
Event Date:	Click here to enter a date. TBD	
COW <input type="checkbox"/>	ADDITIONAL <input type="checkbox"/>	URGENT REQUEST <input type="checkbox"/>

*This box is to be completed by restaurant staff only.*

# Chick-fil-A Oxford Valley Road FSR Fundraising Application & Agreement

2424 E. Lincoln Hwy., Langhorne, PA 19047 — 215.741.3500



# Spirit Night Agreement & Application

## Introduction to the Fundraising Agreement

Chick-fil-A Oxford Valley Road FSR welcomes you to host a fundraiser at our restaurant. This is an opportunity for your organization to earn money while having fun and eating our delicious food.

Please fill out the following application and return it to our store. **Please allow 7-10 business days for our staff to review your contract.** This time is necessary to review documentation and submit your flyer for approval. Note that not every group is approved for various reasons.

This fundraising agreement sets the guidelines and ground rules to help your event run in a productive and efficient manner. This will help to ensure maximum profit for your organization. We understand that this document contains a lot of information. Please read it carefully and contact us with any questions. **Failure to follow guidelines set in this document will be considered a breach of contract.** Chick-fil-A Oxford Valley Road FSR (D&D Leadership, Inc.) reserves the right to cease all donations from your event. Should you have any questions, comments, or concerns regarding this contract, please contact our restaurant prior to turning in your signed agreement.

## Preparing for the Event

There are many steps to preparing for a fundraiser and Chick-fil-A Oxford Valley Road FSR will guide you through the process. Your organization is responsible for advertising your event, though we want this to be easy, you must follow these guidelines to ensure the Chick-fil-A brand is being represented appropriately:

### GUIDELINES FOR ADVERTISING:

- You(r organization) is responsible for completing the flyer template that will be used to advertise your fundraiser. You are not permitted to design and create your own flyer.
- You **MAY NOT** include other elements to the flyer template that do not align with the Chick-fil-A VIS Guidelines, and that are not approved by the In-house Restaurant Marketing Team.
- All creative documents, including the flyer, must be sent to the In-house Restaurant Marketing Team for approval **BEFORE** being distributed. This includes any and all media documents that are generated by your organization for distribution across any channels.
- Participants at your fundraiser **MUST** present the appropriate and approved flyer at the ordering point in order for your organization to receive the agreed percentage sales. Flyers may be presented as a printed document or shown digitally (i.e. mobile phone). Guests stating the fundraising organization name at the register without relative flyer present does not count towards your organization's sales total.
- You are not permitted at no time during the fundraising event to solicit (passing out flyers etc.) on the property to Guests not already apart of your organization. All advertising for your fundraising event must take place in advance, and off-site. Fundraising flyers **MAY NOT** be given out on any Chick-fil-A premises.
- **Any misuse of this fundraising event or Chick-fil-A's name, logo, and likeness will not be permitted. Chick-fil-A reserves the right to cease donations from the Spirit Night**
- Chick-fil-A Oxford Valley Road FSR will (upon request) assist with the advertising of your event.

Please check the follow box to agree to the terms listed above.

I agree

Please see the next page of this document for details. In addition, we may add your event to our website and may share your event on social media.

## Executing the Event

Although Chick-fil-A Oxford Valley Road FSR is hosting your fundraising event, you(r organization) is responsible for executing the fundraising event within our restaurant. Please review the following guidelines for the proper execution of your fundraising event at Chick-fil-A Oxford Valley Road FSR.

### GUIDELINES FOR THE DAY OF THE EVENT

- Your organization is responsible for providing a representative to assist with hosting the event if required by Chick-fil-A Oxford Valley Road FSR.
- Your volunteers must follow our guidelines while hosting the event as they act as representatives not only of your organization but Chick-fil-A. (Please see “Volunteer Appearance”)
- The lead representative should forward all information to the volunteers that will be assisting in the execution of your fundraising event. **Your organization is responsible for the for the representatives assisting your fundraising event.**
- The lead representative of your fundraising event must check-in with either the In-house Restaurant Marketing Team or the restaurants leader on duty fifteen minutes prior to the start of your fundraising event.

Please check the follow box to agree to the terms listed above.

I agree

## Volunteer Appearance

Chick-fil-A Oxford Valley Road FSR strives to uphold our core values by presenting our brand in the best ways possible. We encourage your organization representatives to wear modest clothing with your logo present so that they can be easily identified by our guests. Please be mindful that your organization becomes an extension and representative of our business while present in our restaurant during your fundraising event.

Please check the follow box to agree to the terms listed above.

I agree

## Cancellation & Rescheduling

Chick-fil-A Oxford Valley Road FSR understands that there are extenuating circumstances that may cause the need for cancellation of your fundraising event. **For this reason, all cancellations and date changes must be made at least one week (seven days) prior to your scheduled fundraising event.** Cancellations made with less than one week’s notice (six days or less) may subject your organization to denial of any and all further fundraising opportunities with Chick-fil-A Oxford Valley Road FSR.

Chick-fil-A Oxford Valley Road FSR cannot be held responsible for weather conditions, equipment failure, power outages, or other uncontrollable circumstances that may cause the cancellation of your event.

Chick-fil-A Oxford Valley Road FSR reserves the right to cancel your fundraising event with or without notice at any time, with or without reason or cause.

Please check the follow box to agree to the terms listed above.

I agree

# Chick-fil-A Oxford Valley Road FSR Fundraising Event Application & Agreement Acknowledgement

## More Organization Info:

Representative's Name	Click or tap here to enter text.	
Representative's Phone Number	Click or tap here to enter text.	
Check Payable to (organization)	Click or tap here to enter text.	
Mailing Address for Check	Click or tap here to enter text.	<input type="checkbox"/> Please check the box if you would like to pick up the check from Chick-fil-A Oxford Valley Road FSR

## Review and Approval

My signature below verifies that I have read and agree to the terms and conditions listed above for a fundraising event for my organization at Chick-fil-A Oxford Valley Road FSR. I am aware that the information above is subject to change per Chick-fil-A Oxford Valley Road FSR discretion, without notice or cause.

I agree

\_\_\_\_\_  
Organization Representative Signature

Click or tap to enter a date.  
Date

\_\_\_\_\_  
Restaurant Representative

Click or tap to enter a date.  
Date

## What's Next?

Sit tight, we'll get back to you soon! **Please allow 7-10 business days for your contract to be reviewed.** If your request is submitted less than two weeks before the event, please check the urgent box on the cover page and contact the store to confirm that your contract was received. Please note that, as in all cases, urgent requests are subject to availability. Note that not first requests can be approved due to restrictions in staff scheduling, supply ordering, etc.

We look forward to working with you and your organization.